

Return & Exchange Form

Name _____

Address _____

City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

Invoice # _____ Salesperson _____

IMPORTANT!

RETURN POLICY

- 1.) Fill out the return form completely. No returns will be accepted without this form.
- 2.) Return all new/unused product(s) in their original packaging within 30 days.
- 3.) No refunds on shipping & handling.
- 4.) Return the items prepaid (UPS, FedEx, or US Postal Service INSURED) to:

"Service Is Our Most Important Product"

List the items you are returning

Qty	Part #	Description of Returned Item	Price Each	Total

I AM RETURNING THIS MERCHANDISE FOR THE FOLLOWING REASON (please check one):

- 1. Wrong item sent (explain briefly): _____
- 2. Item Damaged/Defective (explain briefly): _____
- 3. Not Satisfied (explain briefly): _____
- 4. Other (explain briefly): _____

PLEASE INDICATE THE ACTION YOU WISH US TO TAKE:

- Replace
- Exchange
- Credit Charge Card Account #

Other (please explain): _____